



General Services
Administration

National Archives
Records Service

Gerald R. Ford Library
Ann Arbor, MI 48109

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July 28, 1981

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Chief, Classification Review Division
Central Intelligence Agency
Room 322, Ames Building
Washington, D. C. 20505

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Dear [redacted]

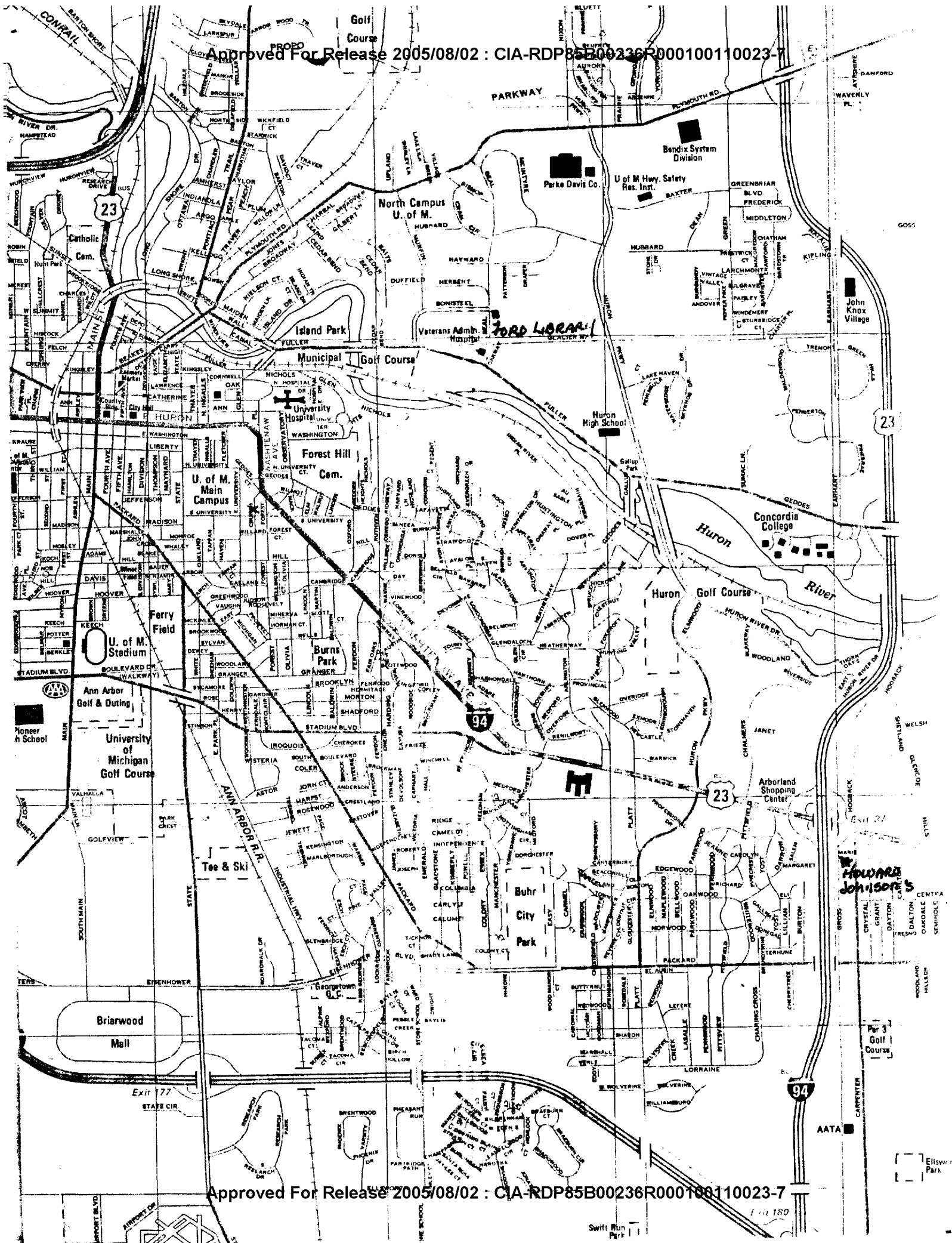
Alan Thompson of the National Archives Declassification Division has told me that you or a representative of your agency are planning to come to Ann Arbor for the Presidential Libraries' annual mandatory review conference August 11 and 12. We have reserved a block of rooms at the Howard Johnson's Motel 2380 Carpenter Road, Ann Arbor (phone 313 971-0700) for Monday and Tuesday nights. The rooms are guaranteed for an after 6 p.m. arrival. Please let me know if you require a room for Wednesday night also.

Limousine service from Detroit Metro Airport to Ann Arbor is provided by Airports Service Line every half hour. The one way fare is \$8.30. Reservations are not required coming from the airport. Although Library staff cannot meet you at the airport Monday evening, we will arrange rides back to the airport Wednesday afternoon or Thursday morning.

I am enclosing a map of Ann Arbor showing the locations of the Ford Library and the motel. We will have some government cars available for transportation during the conference. Also enclosed is a list of some of the restaurants in the Ann Arbor area. If you have any questions, please call me at commercial number 313 668-2218 or FTS 378-2218.

Sincerely,

Jeanne Schauble
Supervisory Archivist



Places to Go

Museums, Galleries, and Libraries

Museum of Art, S. State Street at South University, 764-0395. The museum's collection includes European and American paintings, sculpture, drawings, graphics, and decorative arts from the middle ages to the present; African and Oceanic sculpture; and Asian painting, sculpture, and decorative arts. The exhibitions of works from the permanent collection are changed periodically, and special exhibitions—often of contemporary art—are brought in frequently.

Kelsey Museum of Ancient and Medieval Archeology, 434 S. State, 764-9304. This museum is housed in one of the oldest buildings on campus, Newberry Hall, built in 1891. Both the building and the collection are most unusual. The exhibits include artifacts retrieved in the University's excavations in the Mediterranean and Near East. Exhibits feature textiles, sculpture, coins, glass, inscriptions, building materials, and pottery from past Egyptian, Greek, Roman, and Islamic civilizations.

Stearns' Collection, Stearns' Building, Baits and Broadway, North Campus, 763-4389. A museum consisting of over 1900 old and rare musical instruments from all over the world. A large number are displayed with information about their history and use. It is open Wednesday-Sunday from 2 until 5.

Exhibit Museum, 1109 Geddes, 764-0478. The three floors of exhibits here include the Hall of Evolution, displays of Michigan plant and animal life, mineral and biological displays, dioramas of American Indian life and of other cultures. The planetarium has showings on Saturday and Sunday afternoons. This is a great place to take children. The third floor gift shop has interesting gifts from around the world.

Gerald R. Ford Library, 1000 Beal Avenue, North Campus, 668-2218. The Ford Library is part of the Presidential libraries system of the National Archives and Records Service. The Library houses manuscripts, oral histories, audiovisual materials, and books relating to the career of Gerald R. Ford. Besides President Ford's papers, which document his career as Congressman, Vice President, and President, the Library contains the personal papers of persons associated with Ford during his career and relevant Federal records deposited by the National Archives. The Library also offers exhibits based on its holdings and those of the National Archives.

Clements Library, S. University at Tappan, 764-2347. Clements contains rare books and historical documents of early America (1492-1865). Although the collection of early books may be of most interest to the graduate scholar and historian, the library also offers the casual visitor exhibits and displays that are rotated periodically, and limited but comfortable study space.

Bentley Historical Library, 1150 Beal Avenue, North Campus, 764-3482. The newest of the University's research libraries, Bentley has been open since the fall of 1973. It houses the Michigan Historical Collections consisting of manuscripts, photographs, and books relating to Michigan's history, people, and institutions. It also serves as the archive of the University.

Ann Arbor Public Library, 343 S. Fifth Avenue, 994-2333. This library, a community service of the Ann Arbor Public Schools, provides free service to all those living in Washtenaw County (this means you!) and parts of bordering counties. It has a number of special features and is well worth at least an exploratory visit. On the first floor you'll find the fiction section (containing the bestsellers not found in University libraries), recent copies of hundreds of unusual magazines (which circulate), records and written music, paperbacks, and a rack of free recycled magazines. On the second floor you'll find the non-fiction collections are located; look also at the framed art prints you can rent.

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Ann Arbor Street Art Fair. The Art Fair is a major summer event in Ann Arbor. Find the country display and sell their work during mid-July in the streets near Central Campus. There are always large crowds, no matter what the weather, searching for bargains in jewelry, paintings, pottery, and other varied crafts.

Union Gallery, First Floor, Union, 764-3234.

Forsythe Gallery, 201 Nichols Arcade, 663-0918.

Sixteen Hands, 119 W. Washington, 761-1110. Items by Ann Arbor artists for sale.

Abernathy Pottery Studios, 212 S. State Street, 663-7004, and 8 Nichols Arcade, 662-7927.

Restaurants

Afternoon Delight, 251 E. Liberty, 665-7513. Cafeteria featuring sandwiches, soups, quiche, yogurt shakes, salads. The Vegetarian Delight provides a hearty, nutritious meal.

Argiero's, 300 Detroit St., 665-0444. Across from Farmers' Market. Good inexpensive Italian food. Family owned and operated. You'll feel like one of the family!

Bagel Factory, 1306 S. University, 663-3345. Bagels, deli sandwiches, and an Ann Arbor specialty—the Frangel—a deep fried raisin bagel rolled in sugar.

Bicycle Jim's, 1301 S. University, 665-2650. Good sandwiches and munchies. The second floor location makes it a great place to sit and watch the world go by.

Central Cafe, 332 S. Main, 665-3363. There are a lot of Central Cafe "regulars" in Ann Arbor. Popular for breakfast—or any meal. Mexican as well as American meals. Plenty of coffee refills.

Complete Cuisine, 322 S. Main, 663-0046. Have a delightful lunch in this gourmet kitchen shop. Usually offers three specialties a day followed by superb pastries. Reservations for lunch needed.

Cottage Inn, 512 E. Williams, 663-3379. Specializes in Italian dishes, interesting hamburgers and pizza. Nice, comfortable booths.

Count of Antipasto, 1140 S. University, 668-8441. Moderately priced pasta, salads, and sandwiches.

Cracked Crab, 112 W. Washington, 769-8591. Seafood specialties in a casual atmosphere.

Dominick's, 812 Monroe, 662-5414. The downstairs features subs, pizza, wine and beer in Mason jars. A favorite place to sit outside and eat or drink in nice weather. The upstairs is a more expensive Italian restaurant with an outside porch. Good pasta and always enough food. Some excellent desserts.

Drake Sandwich Shop, 709 N. University, 668-8853. A very old-fashioned U-M establishment. Packed at lunch. The front half of the store is a candy shop—just about any kind of sweet you'll ever "need."

The Earle, 121 W. Washington, 994-0211. In the basement of what used to be the Earle Hotel. Wonderful French and Italian country cuisine. Live music, featuring local jazz musicians.

Eden's Deli, 330 Maynard, 995-0148. Vegetarian natural foods, cafeteria style. An establishment is the Chapati (whole wheat pocket bread) filled with one of the standard fillings or the specialty of the day. Also freshly baked natural desserts.

The Gerald R. Ford Library is charged with collecting, preserving and presenting documents and other materials for research related to President Ford's public life, and particularly to the Ford Presidency. For citizens, students, and research scholars alike, the library will foster understanding of Mr. Ford's many years in public service. The library is open to all persons.

Historical Background

On December 13, 1976, President Ford addressed a joint letter of gift to the Archivist of the United States and to the President of The University of Michigan. In the letter he gave all of his congressional, vice presidential and presidential materials to the United States for deposit in a library to be erected on The University of Michigan campus at Ann Arbor, and in a museum which would be built in Grand Rapids.

A 1935 alumnus, President Ford earlier deposited his congressional papers at the University in the Bentley Historical Library, the immediate neighbor of the new Ford Library. Through his letter President Ford became the only president while still in office to make an outright gift of his papers to the people of the United States.

Starting January 20, 1977, Mr. Ford's materials as well as a small National Archives staff were transferred to Ann Arbor. The documents were housed in a University warehouse on Hoover Street, and planning for the library building began immediately. In cooperation with friends of President Ford the Office of University Relations and Development initiated a fundraising program. President Ford participated actively in these efforts.

A building committee headed by Dr. Robert Warner, then Director of the Bentley Library and now Archivist of the United States, oversaw construction of the library. Ground was broken in January 1979, the building was occupied in July 1980, and all work was completed in early 1981. The Gerald R. Ford Library is one of seven presidential libraries established under the Presidential Libraries Act of 1955. It is maintained and operated by the National Archives and Records Service, although the completed facility in Ann Arbor remains the property of The University of Michigan.

Together the library and museum represent an investment of about fifteen million dollars in land, buildings, and exhibits. The funds for the library and museum were contributed privately by foundations, friends, corporations and public spirited citizens. Large gifts exceeded one hundred thousand dollars. Envelopes addressed by hand contained single dollar bills. In all, there were over 14,000 donors.

The Library Building

The library is a two-story brick and bronze-glass structure containing some 45,000 square feet of floor space. The interior is finished in natural red oak, and there is abundant natural lighting. The architectural focal point is the lobby which opens onto an outdoor plaza and features a glass-supported bronze railing staircase under a large skylight. The building is functional as well as attractive, and it reflects close and continuous cooperation between the architects, the library staff, and the University during virtually all phases of design and construction. In scale and design philosophy, it complements the neighboring Bentley Library, and blends into the campus landscape.

Public areas of the library include: (1) a multi-purpose room, with full audiovisual capability, which seats 200; (2) an outdoor plaza; (3) meeting rooms; (4) a general research room; (5) a specially equipped audiovisual research room; and (6) a lobby with changing exhibits from the archive's collections.

In addition to offices, the work areas feature: special temperature and humidity controlled storage space for paper records; a cold storage vault for long-term preserva-

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July 22, 1981

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Rm. 322, Ames Building
Washington, D.C. 20505

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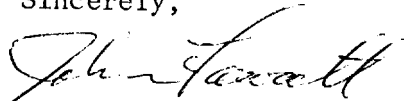
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— The Fourth Annual Declassification Review Conference of the National Archives and Records Service will be held at the Gerald R. Ford Library, Ann Arbor, Michigan on August 11 and 12. The first session will be held at 9:00 a.m. on Tuesday, August 11, and the final session will end about 4:00 p.m. on Wednesday, August 12.

I invite you or a representative of your agency to participate in this conference. This invitation is being extended to the Departments of State, Defense, and Energy, the CIA, the NSC, ISOO and a representative of the British Embassy. Staff members from the Truman, Eisenhower, Kennedy, Johnson, Nixon, Ford and Carter Presidential Libraries will be present, along with several persons from the NARS central office in Washington.

Please contact Edwin A. Thompson, Director of the Records Declassification Division if you will be able to attend. His telephone number is (202) 523-3165. More details will be provided by him at that time. I would also like to have your thoughts on topics for discussion. The final agenda will be prepared about July 29.

I look forward to having you participate in this conference.

Sincerely,



for JAMES E. O'NEILL
Assistant Archivist for
Presidential Libraries